

Frequently Asked Questions

What if my child is going to be absent?

Please call (817-744-4300) or email rachel.eanes@kellerisd.net and let the office know that your student will be absent. If they go to the doctor or dentist, then have them bring a note from the provider to excuse the absence.

What is an unexcused absence?

1. Any Absence that the district does not receive funding for is considered an unexcused absence.
2. **Excused absences** include a doctor 's appointment or extended absences cleared by a doctor's note, a court appointment, a state religious holiday, testing, In School- Suspension, or a district approved activity. DOCUMENTATION IS REQUIRED FOR ALL EXCUSABLE ABSENCES.
3. When parents call/email to notify the school that their student will not be present for the day, it will be coded as a "Parent Note". A Parent Note is a verified absence but is unexcused.

Why is it important to provide a doctor's or court note?

1. Doctor and court appointments are considered by the state to be excused absences. If we receive correct documentation, we can adjust the student's absence.
2. All absence dates must be listed on the documentation because we can only use the dates provided on the note. If the student misses a day of school but does not see the doctor till the next day, you can ask the doctor to provide all past, current, and future absent dates on the note.
3. You are welcome to email those notes to rachel.eanes@kellerisd.net or have the student bring the note to the office when they return to school.

Why is my child marked absent when they come to school after 9:45am?

Our attendance bell rings at 9:45 AM. If a child comes to school after 9:45am without a doctor's note, they will be counted absent. If the parent sends a message to where they were, it will still be a Parent Note. If a student leaves before 9:45am and then returns after 9:45am without a doctor's note, then it will be counted as an absence. This is why it is important to get a doctor's note at each appointment.

How do I check my child out early from school?

You will need a VALID Driver's License (no military IDs), or state issued photo ID. You will ring the bell by the office door, and the ladies will ask to see your ID. You will then come in to check out your student. Once that is complete, you will wait in the front lobby and the office will call your student down. The office CANNOT have your student waiting in the office for you.

How do I come eat lunch with my student?

Anyone that is listed as a guardian or emergency contact may have lunch with your child. You will need a VALID driver's license (no military ID's), or state issued photo ID. You will ring the bell at the front doors, and the office will ask to see your ID. Then come into the office and we will give you a visitor pass to the cafeteria. You can bring outside food for lunch for YOUR CHILD ONLY. You will sit in the cafeteria at the tables to the left of the stage labeled visitor.